#### Who Benefits from Coop?

Students who:

- learn best by doing;
- want to continue their educational training after high school;
- want to 'jump start' their careers.

## **Applying to Coop**

All students should consider participating in Cooperative Education.

- Select Cooperative Education on your Option Sheet/ Course Selection Contract.
- Students must complete a Coop Application Form.
- Students are interviewed by the Cooperative Education Teacher to determine eligibility and interests.
- If you have any questions, please talk to your Guidance Counsellor or Cooperative Education Teacher.

### A Message to Parents

Cooperative Education can assist every secondary school student to develop his/her potential as an individual, and a contributing member of society.

The experiences and learning that take place in the adult work environment complement in-school learning, and at the same time provide the student with the knowledge, skills and attitudes that are a necessary part of the world of work. Through Cooperative Education, students have an opportunity to "check out" a career to determine if it is a 'good fit'.

Call your school's Cooperative Education Teacher to receive more information or contact the OYAP/Pathway Instructional Coach at 613-596-8211 x8697.

# **Student Success**

"My favourite thing about coop is getting a real 'hands on' experience."

"I am given real work to do and my work is appreciated."

"I am learning new things all the time. I find it very motivating."

"I got to explore a career possibility and gain pertinent skills relating to the field I want to pursue."

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**OTTAWA-CARLETON** DISTRICT SCHOOL BOARD



# **Test Drive a Career**

Information for students and their parents



# What is Coop?

- Cooperative Education is a course that integrates classroom learning with practical experience in a workplace.
- Students spend either the morning or the afternoon (and in some cases a full day) at a workplace exploring a career.
- Students can earn two or more credits towards their diploma.
- Up to 12 elective credits may be earned through Coop and students can now count up to two cooperative education credits towards the 18 compulsory credits.
- Students can take a full credit in Coop as a summer school credit.

# **Placement Opportunities**

- Each placement is a partnership between the school and the community.
- Coop teachers, in consultation with students, select the placement and arrange an interview.
- Students must be interviewed by the placement supervisor to be accepted for the placement.

### **Benefits of Coop**

- Explore potential careers
- Obtain credits while working outside of the classroom
- Develop employability and interpersonal skills
- Gain confidence and independence
- Network! Establish contacts for future employment
- Use state-of-the-art technology and equipment unique to the workplace
- Enrich your high school experience
- Learn how to get and keep the job you want

### **Career Pathways**

Placements are available for students who are bound for all post-secondary destinations, including: Apprenticeship, College, University or Work. **Please note:** Career Pathways are changeable and flexible. Students explore career possibilities through a wide array of placements in the following sectors:

Sectors	Career Pathways			
	Apprenticeship	College	University	Work
Arts, Communications and Recreation	<ul> <li>Draftsperson – Tool and Die Design</li> <li>Special Events Coordinator</li> <li>Entertainment Industry Electrical Technician</li> </ul>	<ul> <li>Public Relations Officer</li> <li>Fitness Instructor</li> <li>Library Technician</li> <li>Media Consultant</li> </ul>	<ul> <li>Advertising Executive</li> <li>Graphic Design Artist</li> <li>Journalist</li> <li>Public Relations Officer</li> </ul>	<ul> <li>Library Assistant</li> <li>Set Builder</li> <li>Window Display Designer</li> <li>Photographer</li> </ul>
Business, Finance, and Sales and Service	<ul> <li>Chef, Cook or Baker</li> <li>Hairstylist</li> <li>Locksmith</li> <li>Interior Decorator</li> <li>Retail Meat Cutter</li> </ul>	<ul> <li>Interior Designer</li> <li>Customer Service Representative</li> <li>Conference and Event Planner</li> <li>Bookkeeper</li> </ul>	<ul> <li>Accountant</li> <li>Administrative Assistant</li> <li>Lawyer</li> <li>Financial Auditor</li> </ul>	<ul> <li>Bank Teller</li> <li>Housekeeper</li> <li>Mail Room Clerk</li> <li>Shipper/Receiver</li> <li>Tour and Travel Guide</li> </ul>
Health, Natural and Applied Sciences and Information Technologies	<ul> <li>Horticulturist</li> <li>Information Technology Support Analyst</li> <li>Network Cabling Specialist</li> </ul>	<ul> <li>Dental Hygienist and Technologist</li> <li>Biomedical Equipment Technician</li> <li>Computer Technician</li> <li>Veterinary Technician</li> </ul>	<ul> <li>Biologist</li> <li>Nurse</li> <li>Engineer</li> <li>Veterinarian</li> <li>Medical Researcher</li> </ul>	<ul> <li>Pet Groomer</li> <li>Funeral Assistant</li> <li>Dental Receptionist</li> <li>Health Care Aide</li> <li>Personal Support Worker</li> </ul>
Social Sciences, Government and Human Services	<ul> <li>Educational Assistant</li> <li>Early Childhood Educator</li> <li>Child and Youth Worker</li> </ul>	<ul> <li>Police Officer</li> <li>Paralegal</li> <li>Correctional Worker</li> <li>Customs and Immigration Worker</li> </ul>	<ul> <li>Social Worker</li> <li>Counsellor</li> <li>Politician</li> <li>Teacher</li> </ul>	<ul> <li>Daycare Worker</li> <li>Drop-in Centre Worker</li> <li>Care Giver</li> <li>Babysitter</li> <li>Real Estate Agent</li> </ul>
Trades, Transport and Industrial Technologies	<ul> <li>Automotive Service Technician</li> <li>Carpenter</li> <li>Plumber</li> <li>Electrician</li> <li>Welder</li> <li>Tool and Die Maker</li> </ul>	<ul> <li>Forestry Supervisor</li> <li>Mechanical Technologist</li> <li>General Machinist</li> <li>Automotive Service Technician</li> </ul>	<ul> <li>Airport Manager</li> <li>Engineer</li> <li>Civil Servant</li> <li>Plant Manager</li> <li>Transit Manager</li> </ul>	<ul> <li>Construction Trades Helper</li> <li>Carpet Installer</li> <li>Cable Television Technician</li> <li>Special Events Coordinator</li> </ul>